
2010-11 Annual Report



November 5, 2011

Address:

Dow Centennial Centre

8700 - 84 Street Fort Saskatchewan, AB T8L 4P5

Ph: (780) 992-6400

Event Information:

Meeting Room: Scotiabank Room

Proxy Registration: 6:00 PM – 7:00 PM

Start Time: 7:00 PM

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JUDO ALBERTA MISSION STATEMENT, GOALS & VALUES

Mission Statement:

To promote the principles and teachings of the sport of Kodokan Judo to all levels in all parts of Alberta.

Goals:

- To promote Judo as a lifelong interest.
- To develop competitive opportunities throughout Alberta.
- To develop recreational opportunities throughout Alberta.
- To develop High Performance athletes.
- To have qualified facilities and equipment in place throughout Alberta.
- To achieve financial self-sufficiency.
- To maintain a sufficient number of board members to efficiently manage the sport.
- To increase the number of participants in the sport.
- To promote greater public awareness of the sport.
- To develop and maintain qualified Judo coaches throughout Alberta.
- To develop and maintain qualified Judo officials throughout Alberta.
- To raise the technical level of Judo in Alberta.
- To increase female participation in the sport.

Values:

TBD

NOTICE OF THE 2011 ANNUAL GENERAL MEETING

The Annual General Meeting of the Alberta Kodokan Black Belt Association (Judo Alberta) will be held at the Dow Centennial Centre (8700 – 84 Street, Fort Saskatchewan, AB) on Saturday, November 5, 2010 at 7:00 PM.

AGENDA

1. Approval of the agenda (Any concerns or issues by the general membership should be mentioned now so they may be added to the agenda (item #5).
2. Approval of the minutes of the 2010 Annual General Meeting.
3. Business arising from the minutes of the 2010 Annual General meeting.
4. Reports of the Executive & Committees:
 - a) President
 - b) VP of Administration
 - c) VP of Finance
 - d) Treasurer/Financial Statement
 - e) Registrar
 - f) Secretary
 - g) Regional Council Committee
 - h) Women's Representative
 - i) Athlete's Representative
 - j) Executive Assistant
 - k) High Performance Coach
 - l) Coaching Committee
 - m) Grading Committee
 - n) Referee Committee
 - o) Technical Committee
 - p) NCCP Committee
5. New Business
 - a) Judo Alberta sanction policy
 - b) JA registration fee schedule fixed announcement date (July1?
 - c)
 - d)
6. Volunteer Recognition
7. Elections
 - a) VP Finance
 - b) Registrar
 - c) Athlete's rep
 - d) Woman's rep

2010 Annual General Meeting Minutes

Annual General Meeting November 13, 2010.

Meeting called to order at 18:00 in Fort Saskatchewan

- 1.) Call for addition and approval to the agenda. The following items we added:
 - 5d) Deadline for voting at the AGM – Kelly Thornton
 - 5e) Sanction fees – Ralph Vanwerkhoven
 - 5f) U9 and U13 competition format – Ralph Vanwerkhoven

Quorum met. Motion to approve the agenda by Mike Tamura seconded by Garry Yamashita. All in favour. Motion passed.

- 2.) Approval of minutes from the 2009 AGM minutes.
 - Kelly Thornton noted that on page 6, it reads as 12 clubs are not registered with Judo Alberta but should read that 12 clubs are no long in operation from previous years.

Motion to approve the 2009 minutes made by Ken Kindrachuk and seconded by Teresa Yamada. All in favor, motion passed.

- 3.) Business arising from the 2009 Annual General meeting.
 - Garry Yamashita reported that Raschad Chin has not produced any documents regarding cutting weight. Since that time, Ewan Beaton has produced a document regarding how to cut weight properly and it has been distributed.

4.) Reviewed Reports

- a. Report of the President
 - No questions or comments arising from the report of the President.
- b. Report of the VP Admin
 - No questions or comments arising from the report of the VP Admin.
- c. Report of the VP Finance
 - Jay Hitchen reported that there are only 6 people signed up to the Casino on January 3-4, 2011. We need 35 people to run it properly.
 - Jay Hitchen also reported that the investments are back to par and much better than we were a couple years ago. We may need to dip into some of these funds in this fiscal year but not the future fund.
- d. Report of the Treasurer
 - Gord Okamura reviewed the financial reports.
 - Kelly Thornton reported that we only have 3 ½ years remaining in the Tom Greenway fund. Donations to this fund can be made from the Judo Alberta website using Paypal.
- e. Report of the Registrar
 - Russ Gallant about how we collect information from our members each year in an attempt to keep our build our membership. How do we gauge

why people resign each year? Russ suggested that clubs should have a pot on registration forms with questions on why they decided to sign up. Once we know why people signed up, we can try to maximize those avenues to build memberships. Garry Yamashita commented that exit answers can be beneficial as well.

- f. Report of the Secretary
 - No comments or questions arising from the report of the secretary.
- g. Report of the Regional Council Committee.
 - No comments or questions arising from the report Regional Council Committee.
- h. Report of the Executive Assistant
 - Gord thanked Chase for his time With Judo Alberta. Chase will be moving to Asia on December 16th.
- i. Report of the High Performance Coach
 - No comments or questions arising from the report of High Performance Coach.
- j. Report of the Coaching Committee.
 - Garry thanked Fatira for organizing the France trip. There were great comments and feedback from French coaches. Garry felt hat Judo Alberta has done a great job in providing a unique opportunity for Judo Alberta athletes.
- k. Report of the Women's Committee
 - No comments or questions arising from the report of the Women's Committee.
- l. Report of the Technical Committee
 - Kelly Thornton thanked Richard Patching for 10 years of service to Judo Alberta as the Sanction Officer. Helen Bienert will be replacing Richard as the Sanction Officer.
- m. Report of the Referee Committee
 - Tammy thanked Brian Fujimoto for his years of service as the referee chair.
 - Tammy reported that there was a referee clinic on October 31 as part of a provincial training camp.
- n. Report of the NCCP Chair
 - Garry reported that NCCP 3 is an integrated course. A pilot course was held on November 3rd with 9 participants. Level three will be more of a professional coach development used for planning out training athletes. We need to enhance these skill sets of coaches to further judo in Alberta and stressed that coaches need to take these courses.
 - Allan Sattin thanked Ron Senda for all his years put in on the NCCP Committee.
 - Garry commented that there is no NCCP 3 scheduled but will try for August 2011.
- o. Report of the Grading Committee.
 - Joe Meli reported that the committee now consists of Brian Fujimoto, Donna Hanson, Mike Tamura, Garry Yamashita, and Allan Sattin.

- A grading will now be held in Red Deer on December 5th as well as in Lethbridge in June 2011.
- LKJC is trying to coordinate a kata clinic in Lethbridge on the weekend of January 15-16th.
- Jim Kojima contact Judo Alberta about 2 senseis from Japan to teach a kata clinic from January 31st to February 4th.

5. A. B. C.) Bylaw Amendments

*Bylaw amendments are being proposed to bring us more online with Judo Canada changes and broader representation of our memberships.

Motion Allan Sattin to make changes to Article V, Section 1. of the bylaws as presented in the Notice of By-Law amendments. Seconded by Richard Patching. All in favor, motion carried.

Motion Allan Sattin to make changes to Article V, Section 2. of the bylaws as presented in the Notice of By-Law amendments. Seconded by Russ Gallant. All in favor, motion carried.

Motion Allan Sattin to make changes to Article VI, Section 9. of the bylaws as presented in the Notice of By-Law amendments. Seconded by Scott Allen. All in favor, motion carried.

Motion Allan Sattin to add Athletes Representative and Women's Representative to Article VI Section 1. of the bylaws as presented in the Notice of By-Law amendments. Seconded by Ken Kindrachuk. All in favor, motion carried.

Motion Allan Sattin to make changes to Article VI, Section 9. of the bylaws as presented in the Notice of By-Law amendments. Seconded by Mike Tamura. All in favor, motion carried.

Motion Allan Sattin to make changes to Article VI, Section 11. of the bylaws as presented in the Notice of By-Law amendments. Seconded by Richard Patching. All in favor, motion carried.

5d.) Deadline for Registrations for Judo Alberta AGM voting purposes – Kelly Thornton

- Kelly Thornton proposed that a deadline be imposed for August 31st so that the Registrar does not have to process 500 members last minute to ensure everyone gets a vote. This deadline would ignore the current year's membership and would use the membership from the previous year.

The executive committee will review this proposal and address it shortly.

- 5e.) Proposal to drop tournament sanction fees – Ralph Vanwerkhoven
- Ralph proposed that we drop the sanction fee of \$25 with the implementation of the participation fee.
 - Kelly Thornton commented that insurers would see this as an administration fee and that we take our sanctions seriously.
 - Garry Yamashita commented that the sanction fee and the participation fee have different purposes.

Ralph Vanwerkhoven motioned to drop the sanction fee. No seconders. Motion not carried.

- 5f.) U9 and U11 Competition formats - Ralph Vanwerkhoven
- Ralph commented that Brian did a good job setting up the competition format but is now unsure what format is to be used.
 - Mike Tamura reported that Judo Canada has seen a proposal from Scott Tanner and is setting up a committee on what competition format would best reflect the LTADM.
 - Garry Yamashita commented that the LTADM has far reaching implications. There is less focus on competitive and more on development. Scott Tanner's format would be more of a skills testing much like Canada's Participaction badges but not competitive. Sports Canada is mandated changes that reflect the LTADM but provinces are charged with setting up their own programs so that Judo Canada has various options to consider when they develop something for everyone.
 - Ralph commented that the LKJC wants to host a tournament for U9, U11, U13 but is unsure what format to use. The consensus is that the format that Brian Fujimoto drafted will still be appropriate.
 - Gord Okamura requested that a committee set up to develop a new format with involvement from Brian Fujimoto and Fatira Merah.

6.) Volunteer Recognition

7.) Elections

Richard Patching served as the scrutineer.

- a.) Election of the President – Garry Yamashita nominated Kelly Thornton. Seconded by Steve Norris. Kelly wins by acclamation
- b.) Election of the VP Admin – Ben Kwan nominated Jennifer Parker. Seconded by Ralph Vanwerkhoven. Jennifer Parker remains VP Admin by acclamation.
- c.) Election of the Secretary – Ken Kindrachuk nominated Ben Kwan. Seconded by Richard Patching. Ben Kwan remains secretary by acclamation.
- d.) Election of the Treasurer. Garry Yamashita nominated Kelly Palmer. Seconded by Allan Sattin. Kelly Palmer wins by acclamation.
- e.) Election of the Women's Representative. Garry Yamashita nominated Laurie Wiltshire. Seconded by Ken Kindrachuk. Darcy Adams nominated Torrie Johal. Torrie declined to allow her name to stand. Laurie wins by acclamation.

- f.) Election of the Regional Director of the Prairie Region. Mike Tamura nominated Garry Yamashita. Seconded by Richard Patching. Garry wins by acclamation.
- g.) Election of the Athletes Representative. Garry Yamashita reported that the Athletes Rep is voted on by the Jr. and Sr. Provincial team and they have chosen to elect Matthew Fabes.

Ralph Vanwerkhoven motioned to adjourn the meeting at 21:26.

President Report

Kelly Thornton

Hello Judo Alberta members.

This report marks my first year as president of Judo Alberta and it has been enjoyable one.

The year started out with Gord Okamura assuming the reins of the association on an interim basis from Paul Hachey. Gord did a fabulous job in putting together the Foundation reports for the HP program and the association. In December, I attended the Foundation review with Kelly Palmer (treasurer) and Chase Wong (EA). Our consultant for the Foundation is Marvin Dobish. I believe he is very supportive of Judo Alberta and what we are trying to do. We received over \$52000 in funding for operational expenses and \$30000 to put towards the HP program. Judo Alberta is very proud to work with the Foundation.

Near the end of November, Mr Wong handed in his resignation. His desire to travel the world more pulled him back to Asia. This left us without an executive assistant for 3 months. During this time Kelly Palmer and myself handled the day-to-day activities of the office. We posted the job description in January and did interviews in February. Kelly Palmer and myself conducted the interviews and we both agreed upon a candidate that stood out above the others, Joel Mrak. We offered Mr. Mrak the position and he accepted. Mr Mrak has been an outstanding addition to our team since April. He is bringing new ideas to the board, improving systems, and working extremely hard for us. His input at the August planning meeting was very helpful in our progression as an association. If you have not done so, I encourage you to call or email the office and introduce yourself.

This was also year 4 for the Canada Winter Games program. The coaches for this event were Fatira Merah, Michelle Isfeld, and Garry Yamashita. We received over \$50 000 from the Foundation for this 4 year program! Congrats to all the athletes, coaches and referees who participated in this event.

Judo Alberta was the host province for Senior Nationals this year, with the host club being the Tokugawa Judo Club. The number of participants was a record low and ended up being very disappointing. The actual competition went very smooth with many complements. Our Alberta athletes are continuing to improve each year. I would like to make special mention of 7 time Canadian Champion, Laurie Wiltshire. Miss Wiltshire won female athlete of the tournament. Not only did she train as an athlete, she was one of only 2 female apprentice coaches for Alberta at the Canada Winter Games.

I attended my first Judo Canada AGM in June along with a coaches symposium held the day before the AGM. Attending this event from Alberta were Fatira Merah, Garry Yamashita, Allan Sattin, and myself. The biggest issue of the weekend was the

discussion and ratification of the new fee structure. This has been distributed to all clubs in the province. Alberta was a supporter of this issue.

July brought Junior Nationals to Sept Illes, Quebec. This was a long and expensive trip for Alberta athletes. The Local organizing committee was able to gather local sponsorship for the few large corporations in the area. Rumour had it was that they made \$200 000 of the event!

August brought the executive, chairs, and zone reps together for a fun working weekend in Canmore. In between planning for the 2011/2012 season, we did some team bonding by going white water rafting. Everyone enjoyed this greatly. This brought about one of the best planning meetings I have attended. Lots of good work and ideas were brought forward by everyone.

Some highlights were:

1. Our budgeting procedure was reviewed and changes were implemented to make better accounting practices throughout all of our programs.
2. Core values. Judo Alberta will be asking for your opinion on what our core values are so that we can use this in a marketing strategy.
3. White water rafting.

To wrap things up, Judo Alberta exists because of the hard work of all its members and employees. For most of us, judo is more than just a sport we do – it is a way of life. I want to thank everyone for their hard work and dedication.

Yours in judo,

Kelly Thornton

PS: Always remember: **Jita-Kiyoe – mutual welfare and benefit**

VP Administration Report

Jennifer Parker

2011 has been a year of many victories for the judoka of Alberta! The athletes represented their clubs and their province well at tournaments across Canada, the United States, South America and Europe.

Congratulations to all the volunteers from the Edmonton Judo Clubs for their hard work in hosting Senior Nationals in May.

Another achievement for judo lovers in Alberta has been to welcome Joel Mrak as our executive assistant to Judo Alberta. He has worked diligently to keep our society running smoothly and often has efficient and innovative suggestions to improve the administrative operations of Judo Alberta.

My priority this year has been to familiarize myself with the operations of Judo Alberta, and to update the Operations Manual, which describes our rules, policies, and the job descriptions of our volunteers and paid employees. As it is a living document that has had numerous authors and many changes over the years, it is an ongoing task to keep the policies current.

Thank you for the opportunity to act as your vice president (administration) this year.

Respectfully,

Jennifer Parker

VP Finance Report

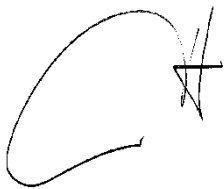
Jay Hitchen

The stock market continues to be incredibly volatile but as of the end of August 2011 the Judo Alberta account was in good standing. The few minor changes that we've made over the past few years in combination with our patience has shown a positive increase to our total cash and securities. We now show \$176,737.51 which is a modest increase of 3.535% over the past reporting period. National Bank has supplied a graph which I have included here for you examination. Uncertain times are ahead and there are no guarantees but our investment strategies are fairly conservative and have proven to be somewhat insulated from the same wild swings we see in the world markets.

This is my last report as VP of Finance but I will continue to be as active within Judo Alberta as is possible. I wish the Board and its members a prosperous future and will make myself available to whomever you elect into this position.

Over my terms I was consistently impressed by the level of personal commitment and professionalism from each and every member on this board and would encourage anyone associated with Judo in Alberta to take their turn and serve a term so your voice can join the chorus.

Kind Regards,

A handwritten signature in black ink, consisting of a large, sweeping loop followed by a smaller, more complex scribble.

Jay Hitchen

PORTFOLIO PERFORMANCE (CAD)

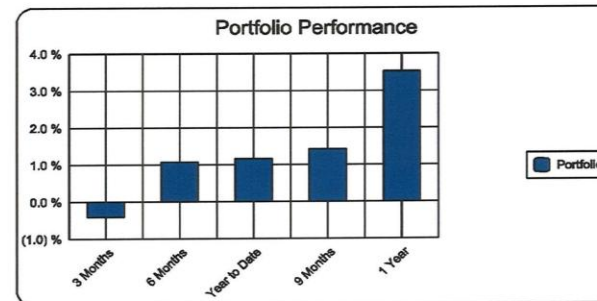
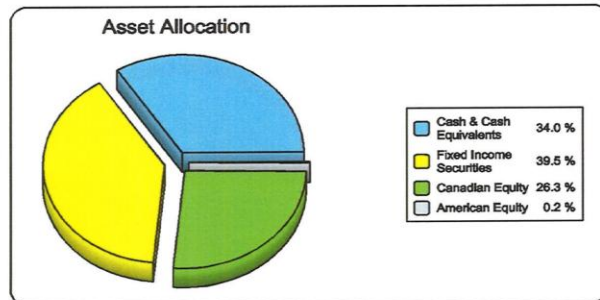
As of July 31, 2011

THE ALBERTA KODOKAN BLACK BELT ASSOCIATION (11-V5XH-A)

National Bank Financial Ltd.
Your Investment Advisor Glen Seeman/Brett Johnson

Your Portfolio

	3 Months 2011/05/01 - 2011/07/31	6 Months 2011/02/01 - 2011/07/31	Year to Date 2011/01/01 - 2011/07/31	9 Months 2010/11/01 - 2011/07/31	1 Year 2010/08/01 - 2011/07/31
Starting Value	\$ 177,477.38	\$ 174,868.01	\$ 174,716.28	\$ 174,250.53	\$ 170,719.06
Inflows	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Outflows	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Revenues	\$ 1,288.44	\$ 2,425.93	\$ 2,871.76	\$ 3,852.94	\$ 5,854.92
Ending Value	\$ 176,737.51	\$ 176,737.51	\$ 176,737.51	\$ 176,737.51	\$ 176,737.51
Performance	(0.417) %	1.069 %	1.157 %	1.427 %	3.525 %



Notes: Values in percentage are annualized for periods of more than 12 months.

Treasurer Report

Kelly Palmer

The Financial Statements for 2010/2011 show that total revenue was lower than the previous year, due to timing of receipt of casino funds and grants from the ASRPW Foundation. Expenditures, however, were also lower. Our asset base remains relatively stable and secure with the inclusion of the Future Fund. On Schedule 5, you can see that funding received from the Alberta Sport, Recreation, Parks and Wildlife Foundation had decreased for several reasons. Completion of the Canada Winter Games cycle was one main reason. As well, Judo Alberta's overall Foundation funding was decreased, as were many Foundation recipients. Under the High Performance Coach program and the Canada Winter Games (CWG) program, Judo Alberta matches the Foundation's funding.

Our Casino in January 2011 produced \$62,724.71, which was less than expected. This is due to the overall Casino pool for all charitable groups being smaller, resulting in a smaller financial pie being divided among a constant number of groups. Casino funds are being carefully managed, and have been deferred as revenue into the 2011/12 financial year and beyond.

All Committees were aware of the potential shortfall in Judo Alberta funds in 2010/11, and managed their money well. Almost all committees were able to come in at or under budget, with only minor overages in some committees resulting. This produced a small surplus of revenue over expenses for 2010/11.

Thank you to Chrenan Borradaile and Dave Moulds for conducting the review of the 2010/2011 Financial Statements.

Thank you also to Kelly Thornton and Garry Yamashita for their guidance in assisting me in my new role as Treasurer. Finally, thank you to Gord Okamura, our previous Treasurer, who was always available to answer my questions on how to do this job.

Respectively submitted,

Kelly Palmer

Financial Statements

ALBERTA KODOKAN BLACK BELT ASSOCIATION

FINANCIAL STATEMENTS

AUGUST 31, 2011

Income Statement

Alberta Kodokan Black Belt Association
Statement of Revenue and Expenditures
For Year Ended August 31, 2011

Dated September 24, 2011

	<u>2011</u>	<u>2010</u>
REVENUE		
Membership / Registration	77,525	81,060
Promotions	2,765	948
Tournament Sanctions	285	228
A.S.R.P.W. Foundation	87,612	117,888
Participation Fee	5,261	4,844
Casino	21,781	72,743
Fundraising	985	588
Other Revenue	<u>13,648.78</u>	<u>6,996</u>
TOTAL REVENUE	<u>209,863</u>	<u>285,295</u>
EXPENDITURES		
Executive Committee	120,785	130,871
Referee Committee	13,448	20,350
Coaching Committee	61,297	117,313
Technical Committee	2,528	3,054
NCCP Committee	5,444	777
Grading Committee	1,156	7,276
Regional Council Committee	500	3,500
Women's Committee	<u>525</u>	<u>1,078</u>
TOTAL EXPENDITURES	<u>206,683</u>	<u>284,219</u>
EXCESS OF REVENUE	<u>\$ 3,180</u>	<u>\$ 1,076</u>

Balance Sheet

Alberta Kodokan Black Belt Association
Balance Sheet
For Year Ended August 31, 2011

Dated September 24, 2011

	2011	2010
ASSETS		
CURRENT ASSETS		
General Chequing	79,651.06	\$ 69,583
General Investment (Note 3)	76,034.29	71,481
Consolidated Gaming Account	57,946.93	14,913
Accounts Receivable (Note 4)	1,585.03	13,492
Inventory (Note 5)	<u>4,160.56</u>	-
Total Current Assets	<u>219,377</u>	<u>169,469</u>
RESTRICTED FUNDS (Note 2)		
FUTURE FUND TOTAL	<u>100,000</u>	<u>100,000</u>
TOTAL ASSETS	<u>\$ 319,377</u>	<u>\$ 269,469</u>
LIABILITIES AND MEMBERS' EQUITY		
CURRENT LIABILITIES		
Deferred Revenue	<u>\$ 38,015</u>	<u>\$ -</u>
TOTAL LIABILITIES	<u>38,015</u>	<u>-</u>
MEMBERS' EQUITY		
<u>General Operations:</u>		
Members' Equity - Beginning	169,469	168,395
Net Income / (Loss)	<u>3,180</u>	<u>1,075</u>
Members' Equity - Ending	<u>172,649</u>	<u>169,469</u>
Extraordinary Items		
Investment Gain	4,553	
Inventory Gain	4,160	
<u>Future Fund</u>		
Members' Equity - Beginning	100,000	100,000
Plus: Current Year Contributions	<u>-</u>	<u>-</u>
Members' Equity - Ending	<u>100,000</u>	<u>100,000</u>
TOTAL EQUITY	<u>281,362</u>	<u>269,469</u>
TOTAL LIABILITIES AND EQUITY	<u>\$319,377</u>	<u>\$ 269,469</u>

Notes

Alberta Kodokan Black Belt Association
Statement of Revenue and Expenditures
Fiscal Year September 1, 2009 to August 31, 2010

Dated September 24, 2011

1. Nature of Operations

The Alberta Kodokan Black Belt Association is a non-profit organization incorporated under the Societies Act of Alberta. Operations are governed by an elected board.

2. Future Fund

The Future Fund is a restricted fund that is used to generate interest income that, with proper authorization, may be withdrawn or reinvested in the Fund. The purpose of the Fund is to assist Judo Alberta in achieving financial self-sufficiency.

3. General Investments

Book value as of August 31, 2010 was \$170,527, while market value as of August 31, 2011 was \$176,034.29. The current difference is \$4553, recognized as a gain under Member's Equity.

4. Accounts Receivable

Accounts Receivable consists of amounts owing from clubs for athlete expenses from the Junior and Senior Judo National Championships and various events. See Schedule 4 for details.

5. Inventory

Tracksuits purchased during 2010/11 are sold to athletes at cost. Tracksuits remaining at year end have been recategorized as an asset, and a corresponding increase in member's equity.

6. Tom Greenway Fund

The Tom Greenway Fund is operates separately from the Alberta Kodokan Black Belt Association operations and appears only for information in Schedule 3. The Fund provides annual awards to promising athletes and is funded through donations.

Alberta Kodokan Black Belt Association
Revenue and Expenditure Details
For Year Ended August 31, 2011

Dated September 24, 2011

Schedule 1

	2011			2010
	Budget	Actual	Variance	Actual
INCOME STATEMENT				
REVENUE				
4100 Membership/Registration	77,000	77,525.00	\$ 525	\$ 81,060
4110 Promotions	1,000	2,765.00	1,765	948
4120 Tournament Sanctions	300	285.00	(15)	228
4150 A.S.R.P.W. Foundation	49,628	52,672.00	3,044	64,628
4151 ASRPW Foundation-AWG Grant	-	0.00		3,500
4152 ASRPW Foundation-CWG Grant	10,650	4,940.00	(5,710)	19,760
4153 ASRPW Foundation-HPCoach Grant	30,000	30,000.00		30,000
4175 Participation fee	4,800	5,261.00	461	4,844
4300 Casino	24,000	21,781.00	(2,219)	72,743
4350 Committee Revenue	4,500	13,648.78	9,149	6,996
4550 Raffle-Travel Prize	-			-
4570 Fundraising	500	985.00	485	588
TOTAL REVENUE	\$ 202,378	\$ 209,863	\$ 7,485	\$ 285,294
EXPENDITURES				
EXECUTIVE COMMITTEE				
5005 EX-01 Executive Director Salary	25,000	18,750.06	\$ 6,250	\$ 23,944
5006 Executive Director - Benefit Plan	2,300	1,920.90	\$ 379	1,969
5010 EX-03 Provincial Coach	56,500	54,778.93	\$ 1,721	53,730
5011 HP Prov Coach - Employer Contributions	3,500	3,233.68	\$ 266	1,726
5012 HP coach vehicle	7,500	7,761.02	\$ (261)	7,427
5015 EX-03 Provincial Coaches Honoraria	2,000	1,800.00	\$ 200	2,000
5019 EX-04 Insurance	10,000	9,300.00	\$ 700	9,120
5020 General Operating		109.76	\$ (110)	
5021 Telephone/Fax	3,000	3,354.02	\$ (354)	3,118
5022 Postage	600	90.41	\$ 510	654
5023 Photocopies/Printing	1,000	155.72	\$ 844	1,164
5024 Executive committee travel	2,500	567.50	\$ 1,933	2,852
5025 Office Supplies	1,000	885.06	\$ 115	810
5026 Courier/Freight		152.81	\$ (153)	
5028 Honorariums	2,750	3,000.00	\$ (250)	2,750
5029 Miscellaneous	1,000	1,321.80	\$ (322)	2,332
5035 EX-06 Bof D Meetings	3,000	2,799.05	\$ 201	3,086
5040 EX-07 Volunteer Recognition	1,500	1,719.67	\$ (220)	2,133
5045 EX-08 Newsletter	-	-		

5050	EX-09 Executive Committee Meetings	500	245.93	\$	254	161
5055	EX-10 Annual General Meeting	2,500	1,731.33	\$	769	2,048
5065	EX-12 Computers	500	1,418.82	\$	(919)	1,174
5070	EX-13 Host Jr/Sr Nationals	2,000	2,000	\$	-	2,000
5085	EX-16 Pre Judo Program	300	333.38	\$	(33)	
5095	EX-18 Publicity	750	756	\$	(6)	747
5125	EX-24 Membership Incentives	-				1,665
5130	EX-25 Employer Contributions	1,700	1,898.85	\$	(199)	3,299
5140	EX-33 Bank Charges/NSF	500	494.63	\$	5	960
5145	EX-34 Casino Expense	1,500	206.00	\$	1,294	
5150	EX-35 Merchandise/Fundraising Costs		-		-	
	TOTAL EXECUTIVE COMMITTEE	\$ 133,400	120,785.33	\$	12,615	\$ 130,871

REFEREE COMMITTEE

5205	RE-01 Referee Meetings	-	-			\$ -
5220	RE-03 National Referee Gradings	2,500	1,819.54	\$	680	2,240
5225	RE-04 Intro Clinics	500	115.50	\$	385	438
5230	RE-05 Jr/Sr Nationals Travel	6,000	6,517.21	\$	(517)	6,861
5240	RE-06 West Referee Seminar	4,300	2,661.82	\$	1,638	1,732
5245	RE-07 Sr. Referee Exposure	-				3,617
5255	RE-08 Natl. Referee Seminar	-				-
5265	RE-10 IJF Development	-				-
5270	RE-11 New Referee Development	1,000	997.10	\$	3	639
5280	RE-13 Administration	-				-
5290	Referee - Team Alberta	3,000	1,336.74	\$	1,663	4,271
5295	AWG referee dev.	-				554
	TOTAL REFEREE COMMITTEE	\$ 17,300	\$ 13,448	\$	3,852	\$ 20,350

COACHING COMMITTEE

5301	CC-01 Jr.Nationals	5,000	4,435.56	\$	564	\$ 7,506
5306	CC-01 Sr. Nationals	1,000	2,455.34	\$	(1,455)	6,165
5315	CC-02 Committee Meetings	-				91
5316	Provincial Coaches' Travel/Exp	8,000	8,933.40	\$	(933)	5,499
5317	HP Coach Travel Expenses	14,000	13,199.81	\$	800	14,720
5325	CC-03 Jr. Training Camps	500	390.90	\$	109	-
5335	CC-05 Sr. Training Camps	1,000	1,077	\$	(77)	141
5337	Tracksuits	-				5,075
5340	CC-06 JA Athlete Funding	8,500	8,940.32	\$	(440)	(621)
5355	CC-10 CWG Exposure Tournaments	10,650	10,600.00	\$	50	41,764
5370	CC-13 CWG Training & Gi's	10,600	10,600.00	\$	-	36,593

5372	Winter Camp	500	589.41	\$	(89)	-
5380	CC-15 Coaching Administration	100	75.34	\$	25	380
	TOTAL COACHING COMMITTEE	\$ 59,850	\$ 61,297	\$	(1,448)	\$ 117,313
TECHNICAL COMMITTEE						
5410	TC-03 Video Library	-				\$ 160
5425	TC-05 Provincial Medals	2,000	2,528.30	\$	(528)	2,894
5440	TC-10 Technical Administration	-	-			-
	TOTAL TECHNICAL COMMITTEE	\$ 2,000	\$ 2,528	\$	(528)	\$ 3,054
NCCP COMMITTEE						
5455	NC-01 NCCP I & 11 Technical Course	1,000	3,458.21	\$	(2,458)	\$ -
5470	NC-05 NCCP Administration	-	-			-
5475	NC-06 Travel	2,000	1,985.40	\$	15	777
	TOTAL NCCP COMMITTEE	\$ 3,000	\$ 5,444	\$	(2,444)	\$ 777
GRADING COMMITTEE						
5505	GR-01 NGB Syllabus Meeting	-				\$ 1,782
5510	GR-02 Dan Gradings	800	356.00	\$	444	1,494
5530	GR-06 Grading Administration	-				-
5535	GR-07 National Kata Competition	400	400	\$	-	4,000
5537	GR-08 Kata Clinics	1,000	400	\$	600	-
	TOTAL GRADING COMMITTEE	\$ 2,200	\$ 1,156	\$	1,044	\$ 7,276
REGIONAL COUNCIL						
5580	RG-04 Administration	-	-			-
5590	RG-06 AWG Funding	500	500	\$	-	3,500
	TOTAL REGIONAL COUNCIL	\$ 500	\$ 500	\$	-	\$ 3,500
WOMAN'S COMMITTEE						
5605	WO-01 Women's Committee Admin	100		\$	100	\$ 61
5607	Go Girl Program	-				-
5609	WO-06 Female Seminars	-				-
5610	WO-02 Sexual Harassment Program	-				-
5615	WO-03 Special Female Training	1,500	1,525.39	\$	(25)	1,017
	TOTAL WOMEN'S COMMITTEE	\$ 1,600	\$ 1,525	\$	75	\$ 1,078
	TOTAL EXPENSE	\$ 219,850	\$ 206,684	\$	13,166	\$ 284,219
	CONSOLIDATED NET INCOME	\$ (17,472)	\$ 3,180	\$	(5,681)	\$ 1,075
	Before Contribution to Future Fund					
	Less: Contribution to Future Fund	-	-		-	-
	Net Income / (Loss) - General Operations	\$ (17,472)	\$ 3,180	\$	(20,652)	\$ 1,075

Schedule 2

Alberta Kodokan Black Belt Association
Future Fund Details
For Year Ended August 31, 2011

Dated September 24, 2011
Schedule 2

Opening Members' Equity – September 1, 2010	\$100,000
Plus:	
Interest Earnings	_____ -
Sub-total	_____ -
Closing Members' Equity – August 31, 2011	<u>_____</u> <u>\$100,000</u>

Schedule 3

Alberta Kodokan Black Belt Association
Tom Greenway Fund Details
For Year Ended August 31, 2011

Dated September 24, 2011
Schedule 3

Opening Balance – September 1, 2010		\$3781
Plus:		
Donations		<u>\$0</u>
	Sub-total	\$3781
Less:		
Awards Issued		(800)
Bank Service Charges		<u>(130)</u>
Closing Balance – August 31, 2011		<u>\$2852</u>

Schedule 4

Alberta Kodokan Black Belt Association
Accounts Receivable Details
For Year Ended August 31, 2011

Dated September 24, 2011
Schedule 4

AIRDRIE JUDO CLUB	\$ 50
KITA KAZE	1,359
CWG GIS (VARIOUS)	176
Total Accounts Receivable	<u>\$ 1,585</u>

Schedule 5

Alberta Kodokan Black Belt Association
Alberta Sport, Recreation, Parks & Wildlife Foundation
For Year Ended August 31, 2011

Dated September 24, 2011
Schedule 5

<u>Description of Funding</u>	Code	<u>Funding Received</u>	<u>Expenditures</u>	<u>Unspent</u>
Operating Grant	*	\$ 52,672	\$ 52,672	\$ 0
High Performance Grant	5010/5011/5012	30,000	65,774	(35,774)
Alberta Winter Games	5590	-	500	(500)
Canada Winter Games	5355/5370	4,940	21,200	(16,260)
Total Funding		<u>\$ 87,612</u>	<u>\$ 140,146</u>	<u>\$ (52,534)</u>

* - Funding applies to operation expenses

Registrar Report

Helen Bienert

Having taken over this position in mid-January, it has been a learning curve with much assistance from Kelly Thornton. By looking at past membership numbers, this year is no different as the numbers remain relatively consistent.

New or regaining past membership is an ongoing battle for Judo Alberta. Kelly Thornton made some suggestions in last year's annual report as ways to increase membership (ie. Alumni Program for past non-black belt members for a nominal fee, promotion kits made available to clubs and promoting new clubs to start up). Some of these have been started but still need completion.

This coming season sees an increase in fees to Judo Canada and, thus, an increase in what we charge our membership. Judo Alberta fees were not increased at this time. Judo Canada increases will continue for the next several years.

At the Board of Governors meeting in Canmore this past August, I stressed the importance of having documentation and payment delivered together to the Registrar to avoid delays or confusion in regards to registration. It was recommended and accepted that paperwork and monies must reach the Registrar on or before October 31 to avoid delays in processing. Until members are registered and paid for with Judo Alberta and Judo Canada, they are unable to practice or compete due to liability concerns.

Promotions fall under the same requirements as registrations. Both paperwork and monies must reach the Registrar before processing can occur. If these are not submitted, athletes cannot be recognized by Judo Alberta or Judo Canada at that rank. It would be beneficial if clubs could streamline their promotions to just a few times a year rather than in bits and pieces.

Judo Alberta's database is relatively up-to-date but can only be as good as the information provided from the clubs. Therefore, it is imperative that clubs ensure accuracy in names, addresses and phone numbers. This same information is forwarded to Judo Canada for their records.

Again, the past few months have been a growing process for myself but have thoroughly enjoyed the endeavour.

Respectfully yours,

Helen Bienert

Secretary Report

Ben Kwan

This year would mark my third as the Secretary of Judo Alberta and I am happy to report that we have had another busy year. I would like to take a moment to highlight some of the activities that occurred over the past season.

Sr. National Championships

The Edmonton area did an excellent job in putting together a successful Nationals tournament. It seems that when Alberta hosts a tournament of this type, we manage to do a great job. Cudos to the organizing committee and volunteers that helped make that event a successful one.

Girls Camp

As a member of the Executive Committee, I was please to see that we were able to facilitate another Girls Camp after a 2 year hiatus. From the sounds of it, the event was well attended, well organized and quite enjoyable. A special thank you goes to the Jeannie Rae Kuno for her efforts in organizing the event.

I would also like to welcome Joel Mrak to his first Judo Alberta AGM. We brought Joel in this year as an Executive Assistant because of his extensive education and experience in the amateur sports world. His understanding of how the Foundation operates, his experience with the LTADM and his vast coaching experiences make him a great asset. As a member of the Executive Committee, I hope to see Judo Alberta benefit from his knowledge and experience for years to come.

Finally, I would like to thank the Organizing Committee for all the hard work they do throughout the year. Without our volunteers Judo in Alberta cannot function. I look forward to another year of working with such an amazingly dedicated group of people.

Respectfully Submitted,

Ben Kwan

Regional Chair Report

Darcy Adams

The 2011/2012 Judo season is upon us and we are all busy getting ready for the Alberta Winter Games in February. The games are to be held in Spruce Grove, Stony Plain and Parkland County.

The technical package is out for the Alberta Winter Games and now all Sensei's and judo clubs can start working hard towards the training camps in October and November and the fight off's in December.

The games of 2012 are one of high importance with the Alberta Games people looking at cutting some sports out due to government cuts. We need to make a strong showing to make them believe that we belong there.

One parting line is if we believe in us they will believe in us.

Respectfully yours in Judo,

Darcy Adams
Regional Council Chair
Zone 8 Rep

Women's Representative Report

Laurie Wiltshire

Last season's projects:

- Last November there was a successful Go Girls demonstration in Edmonton, Alberta ran by Corinne
- March 2011 we ran a very successful Female training camp in Lethbridge, Alberta we had 41 under 18 participants, 8 over 18 participants, and 8 instructors.
- We applied for a Judo Canada grant to bring a senior female athlete out to our camp but we did not hear back from them, so I assume it was not granted to us.

What we are planning this season:

- 1-2 Go Girl events around Alberta
- Another successful Female camp April 2012 in Calgary, Alberta
- 2-3 Female Judo Alberta posters similar to the posters Judo Alberta have made but focusing on females in the sport (rec/comp athletes/referees/coaches/volunteers)

I believe the biggest focus for me as women's rep is to bring Girl's and women into the sport of judo, and also keep them in judo. The more demonstrations and media coverage we can get with females as a highlight the better off we will be. As a female walking into a judo club with a 1 to 15 ratio of girls to guys is very intimidating and awkward being the only girl in the beginner's group.

I believe Judo Alberta as a collective need to start thinking about running either female centered classes or courses, and/or recreational classes not focused on competing but just technique and kata.

On a side note I believe the girl's camps every year are a great way for the young judoka to stay in the sport especially when we have the older girls coming and showing that it can be fun to stay in the sport at any age.

I want to thank the Lethbridge judo club for allowing us to run a great camp last March and also a big thanks to all the participants, volunteers, and special guests.

Respectfully,

Laurie Wiltshire

Athlete's Representative Report

Matthew Fabes

The athlete's representative is a newly created position on the Judo Alberta executive. It is the only executive position elected by the athletes, specifically the current junior, senior and masters team members. The position represents a chance for provincial team athlete concerns to reach the executive committee. It also allows an additional method for the athletes to learn about coaching and executive decisions that affect them.

My first year at this position was spent learning the ins and outs of the Judo Alberta administration and familiarizing myself with the executive committee and what they are responsible for. It gave me my first glimpse at all the work that goes on behind the scenes to keep things running. Attending the board of governors meeting this summer was a valuable experience that allowed me to further understand Judo Alberta revenue and spending. It also gave me an opportunity to provide a more athlete focused perspective on some of the issues presented.

In the coming year I hope to be able to better represent the concerns of provincial team athletes to the executive committee. I have plans to engage the provincial teams to get their opinions on how events are scheduled and operated. I am also hoping to institute an athlete's choice award to get more participation and enthusiasm in team achievement.

Respectfully submitted,

Matthew Fabes

Executive Assistant Report

Joel Mrak

Good Day Judo Alberta Members,

It is with great pleasure that I bring you my report from the Provincial office. The past seven months have flown by, and I am very appreciative for all of you making me feel so welcome. This is a great community of volunteers, coaches, athletes, and members that contribute countless hours to the sport of Judo. Without all of your contributions, judo would not exist as it does today in Alberta.

In the short period that I have been here, I was fortunate to attend the 2011 Senior National Championships held in Edmonton. I was able to meet many members of Judo Alberta, representatives and colleagues from Judo Canada, and see our athletes compete proudly at this event. Organizing and attending the planning meeting in August was another highlight, as it gave me the opportunity to work with the Board of Directors and share my experiences and ideas to help further the business of the provincial association.

As the Canadian Sport Policy is set to be renewed next year, I had the opportunity of representing Judo Alberta at various meetings and workshops with other PSOs and NSOs in Alberta and across Canada. These meetings focused on policy development, enhancing organizational capacity, and the need for additional resources to support provincial and national programs in athlete development.

Much of my position is centered on communications and keeping you informed. To be able to provide you with the most accurate and current information, I do need a little help from each of you.

- Please forward the information that I send to the clubs to your own membership.
- Please ensure that all information you send to me to send out (tournament registration packages, results, etc.) is accurate, provides contact information, and includes follow up instructions (where necessary).
- Coming soon: Facebook and Twitter! 'Like' the Judo Alberta Facebook page and 'Follow' Judo Alberta on Twitter for the most up-to-date information.

I thank you again for your warm welcome, and I look forward to working with the members of Judo Alberta throughout the 2011-12 season.

Respectfully submitted,

Joel Mrak

Activity Report for 2010-11 Season

Fatira Merah

This season demonstrated marked improvement in junior results and the launch of new initiatives. This result demonstrates the vitality of most of the clubs and the dynamism of the provincial association.

High Performance Coach

1) Meetings

- ASDC – 2
- CWG – 2
- Coach National Meeting – 1

2) Training Camps

- Provincial: There were **10 training camps** spread over **20 days**, all divisions were targeted and there were an average of 40 attendees at each session.
- Inter-Provincial:
 - Regina (SK) – 1 day
 - Fort Saskatchewan – 3 days; Inter province training camp with a participation of 3 provinces (BC, SK, AB), 35 athletes from AB, 15 from SK and 8 from BC.
- National: a total of 5 training camps, 3 of which were in Montreal.
 - October 11-14 in Montreal
 - January 3-7 in Montreal
 - May 23-25 in Edmonton
 - July 4-7 in Sept Iles
 - August 1-5 in Montreal

3) Tournaments

- In Province: U of A, Red Deer, Provincials, Edmonton International, Rocky Mountain, Juniors Lethbridge, National Senior in Edmonton.
- Out of Province: Quebec Open, Ontario Open, Saskatchewan Open, Canada Winter Games Halifax, National junior.
- Out of Country: Ecuador, Germany (Bremen), Ukraine (Kiev).

** I believe judoka wishing to participate at Nationals should be exposed to one or two events outside of Alberta in order to approach the championships with more confidence.

4) Club Visits

- I followed the planning calendar. Clubs visited were Red Deer, Hiro's, Airdrie, Lethbridge, Spruce Grove.
- During these visits, I had the opportunity to discuss the various methods of teachings and their students with some instructors.

5) Training in Edmonton and Area

- In this program, judoka were advised to train with certain intensity several times a week. To support this, for the last two and a half years, I have been leading training in Tolide Judo Kwai (Fort Saskatchewan) on Tuesdays and visiting two other clubs (Kodokwai and Tokugawa) regularly to give judoka the opportunity to train with their club and with the group.
- Now we have 16 athletes come every Tuesday night to train with their club and with the group. Sometimes we had some students come from Red Deer too.
- Since 2009 we follow program with ASDC, now we have 5 athletes in this program.

6) Record of Achievement

- These results can be found on the Judo Alberta website
- Senior Nationals: 4 medals
- Junior Nationals: 7 medals and many more achieved fifth place
- Two judokas (Daren Elcock, Jacquina Simao) were selected for the National Team to participate at World championship U17 in Kiev. Congratulations!
- There is no secret: encourage your judoka to work rigorously and passionately.

7) Special Events

- Canada Winter Games: Excellent experience for athletes, coaches and our apprentice too.
- World Championships U17 in Kiev: It was very good experience for athletes to participate at this event and myself to be Canada National trainer.

Thank you to the executive, the coaching team and everyone who has helped me to achieve my goals this year.

Fatira Merah

Judo Alberta Coaching Committee Report

Garry Yamashita

The Coaching Committee had three main targets for this year:

- 1) Was the preparation of our Canada Winter Games Team;
- 2) Was the preparation of our Junior and Senior Provincial Teams for Nationals;
- 3) Was to provide coaching services at out-of-province events as well as within the province.

Canada Winter Games

The Canada Winter Games were held February 11-27, 2011 in Halifax, Nova Scotia. We had a team of 9 athletes, two coaches and a manager representing Alberta. This was a young team, but we had some excellent performances by our athletes. In the past few years we have taken the CWG athletes to many tournaments and training camps in preparation for these Games and this year was no different. The Quebec Open, Ontario Open and Sask Open were key events in our schedule. We utilized the support of the sport nutritionist and the sport psychologist to get many of these athletes ready for the event. Ian Campbell had the best performance and won a silver medal. Caitlin Alder and Erin Morgan brought home bronze medals while Cassidy Norris, Jaquina Simao, Tait Wiley and Mark Antonio all lost in bronze medal finals to end in fifth place. Teddy Bruma and Taylor Evans rounded out the team, but were unable to place in the top five. In both the men's and women's team competition our judoka fought well, but both ended in fifth place.

In preparation for the next Canada Winter Games we will need to scout for more talent so that we can have a full team. Club coaches should begin the process by encouraging all eligible athletes to compete at the Alberta Winter Games this February as this is the stepping stone to the Canada Winter Games. As always, the Coaching Committee will be looking for talented individuals at every tournament.

Junior and Senior Nationals

With Senior Nationals being in Edmonton, it was great to have so many judoka placing in both individual events and kata. Darren Takao and Scott Allen won bronze medals in Nage-no-kata, but were unable to place in the Ju-no-kata. In the Masters Divisions, Mikhail Uritsky, Tim Takahashi, and Brent Thompson won gold medals while Shaun Holmstrom and Brett Forsberg won silver medals and Graeme Hill brought home a bronze medal. In the Senior Women's division, Laurie Wiltshire not only won the gold medal in the -52kg division for the seventh year in a row, she was also named the Outstanding Female athlete of the tournament. Other gold medals were won by Robert Edward (Sr Men -100kg) and Vasfi Aliyev (Sr Men +100kg), while Erin Venables won a silver medal in the Sr Women +78kg division. Overall our team standing placed us fourth across the country, just a few points shy of BC and Ontario.

At Junior Nationals we had gold medal performances by Nicole Lachappelle (U15 +63kg), Dawson Mandel (U15 -50kg), Jaquina Simao (U17 -57kg) and Darren Elcock

(U17 -50kg). Matt Stephenson battled with an injured shoulder and placed second winning a silver medal in the U15 -60kg division. Erin Morgan and Jaquina Simao won bronze medals in the Female U20 -48kg and -63kg divisions, respectively. The first place wins by Darren and Jaquina in the U17 divisions also meant they were automatically selected to go to the U17 World Championships in Kiev. Both athletes fought well at these Championships and Darren came away with a top 10 finish!

Coaching Services and Talent ID

The Coaching Committee spends much of their time at training camps, coaching at tournaments (in province and out of province) and providing support with club visitations. This year, Fatira has been to many clubs throughout the province and will continue to provide support to club coaches in the coming year. However, the Coaching Committee would like to see more club involvement with the Coaching staff and at training camps, so that the athletes receive a consistent and continual training regimen. Various drills taught at training camps need to be reinforced in the dojos to make them a permanent part of the athlete's repertoire. As well, the Coaching staff is extremely interested in seeing the athletes out to the camps so that we can better assess the talent pool for other opportunities like national/international tournaments or training camps. This is all part of the development plan for our future teams, be it for Nationals or the Canada Winter Games.

On behalf of the Coaching Committee I would like to thank the members of the Association for their continued support of our efforts and in particular to all the parents who help get their children out to the clubs for their weekly judo classes. If you can get them onto the mats, then we can do our job of getting them to the podium.

Finally, I would like to thank the Coaching Committee members, Fatira Merah, Michelle Isfeld, and Kelly Thornton for their continual dedication to our sport and our athletes.

Respectfully submitted,

Garry Yamashita
Judo Alberta – Coaching Committee Chair

Grading Board Report

Joe Meli

Committee Members

Joe Meli - Chair
Garry Yamashita
Allan Sattin
Michael Tamura
Brian Fujimoto
Donna Hanson

This past season we held two Grading sessions one in Red Deer on December 5, 2010 and one in Lethbridge on May 28, 2011. In addition to the two Alberta Gradings, Judo Canada held a special High Dan Grading in Montreal on August 20, 2010.

Montreal August 20, 2010

Shichidan - Joe Meli, Brad Farrow

Red Deer December 5, 2010

Rokudan - Allan Sattin
Nidan - Terrence Napora
Shodan - Daniel Dimond, Eric Surbey, Catherine Suen, Stephen Young, David Crane, Curtis Marlett, Lucasz Krol, Scott Morgan

Lethbridge May 28, 2011

Godan - Darren Takao
Yondan - An Hor Chhay
Nidan - Kevin Oishi, Tim Takahashi
Shodan - Stephen Norris, Doug Fast, Colton Hall, Colin Kunzli, Scott Grenier, Brett Forsberg, Scott Allen

On behalf of the Judo Alberta Grading Board I would like to congratulate all of this years' successful candidates and hope you continue to improve yourself and others through Judo,

At this time I would like to thank the members of the Grading Board for their efforts this past season, I look forward to working with all of you in the future.

Respectfully submitted,

Joe Meli

Referee Committee Report

Tammy Thornton

Referee Committee:
Tammy Thornton, Chair
Allan Sattin
Brian Fujimoto
Mike Tamura

This past year we had numerous referees achieve their next level. Congratulations to the following:

- Provincial C: Theo Lysyk, Dawson Mandel, Sophia Versoza, Brad Stephenson, Garth Patterson, and Jonathan Evans.
- Provincial B: Ryan Langevin
- National C: Jennifer Parker, Steve Norris, Darren Takao, and Ken Kindrachuk.
- National A: Karol Budney
- Rostered: Donna Hanson
- Regional (IJF C): Ben Kwan

The referees who attended the senior and junior Nationals were:

- Allan Sattin (Sr.)
- Brian Fujimoto (Sr.)
- Mike Tamura (Sr.)
- Ben Kwan (Sr.)
- Tammy Thornton (Jr.)
- Donna Hanson (Jr.)
- Ralph Vanwerkhoven (Jr.)

This coming February Spruce Grove will be hosting the 2012 Alberta Winter Games and referees will be needed. If you are interested please submit your name to Tammy Thornton for consideration.

Respectfully Submitted,

Tammy Thornton

Technical Chair Report

Donna Hanson

I will start out by thanking Kelly Thornton for recommending me to this chair and end by thanking both him and Helen Bienert for all their input and hard work.

Over the past year there has been a movement to amend the Judo Alberta technical package for tournaments. The major change, at the instigation of the clubs, has been to amend the policy for U9 competitors. Mixed gender competition has been recommended and agreed upon for U9 competitors with the aim of encouraging more competition and less one/two person categories. In addition in this age category and U11 the tournament directors may, at their discretion allow weight groups to be set, the day of the tournament based on the number of competitors and their weight grouping.

By meeting and email the majority of clubs voted to keep U13 separated by gender and with fixed weight categories. I appreciated the input from everyone.

We still need to work in the upcoming year on how the U9, U11 categories are being assessed at tournaments as there continues to be inconsistencies, uncertainties and frustration on whether scores are marked and places awarded.

Respectfully Submitted,

Donna Hanson

NCCP Committee Report

Allan Sattin

I am pleased to bring you updated news for our National Coaching Certification Program (NCCP).

Our last course was a Dojo Assistant course held February 4, 5 and 6, 2011. There were 21 individuals who attended the course. The course was quite successful despite having to move from the Fort Saskatchewan Dojo to the Prince Albert Dojo due to scheduling conflicts. Many thanks to the Dojos for allowing the use of their facilities. The event was also a learning experience for the facilitators as it was the first course that we have offered that is a combined theory and technical one that is now mandated by the Coaching Association of Canada (CAC).

One thing that everyone must bear in mind is that once the course registration form is sent to the CAC, they immediately send out to the email address for each participant on the form a CAC coaching certification number (CC#). This information should be immediately provided to the NCCP Chair.

The Atlantic Provinces are hosting a coaching seminar that features Peter Gardiner who is one of the presenters on the IJF Coaching Judo to Juniors DVD. It will take place in Nova Scotia on October 28-30, 2011. For more information check the Judo Nova Scotia website.

We recently received confirmation that our High Performance Coach Fatira Merah is fully certified at Level 3. Congratulations Fatira.

Judo Canada recently held a pilot Level 3 integrated course. Garry Yamashita attended from Alberta. Once the revisions are completed and approved by the CAC, this will be the third integrated course we will be able to offer.

We get many inquiries with respect to what has to be done to get certified. Here is what needs to be done:

- 1) **Dojo Assistant:** Take the course – get a CC# - pass the online “Making Ethical Decisions” – (you will now have “trained status”) – coach for 60 hours – be evaluated – (upon passing the evaluation you will now have “certification”)
- 2) **Dojo Instructor:** Take the course – trained status – coach for 120 hours – be evaluated – certified.

Judo Alberta is offering a Dojo Instructor integrated course on November 25 – 27, 2011. Contact Allan Sattin of the Judo Alberta office if you are interested.

Please note that a decision has been reached at the CAC regarding coaches certified under the former system. Coaches certified under the old NCCP will be transferred to a CERTIFIED status in the new NCCP. The transfer will cover Beginner Instruction, Intermediate Instruction and Introduction to Competition. Once transferred, the coach will have 5 years to accumulate the necessary professional development credits to keep certification valid. One of these is to pass the online ethics module.

I take this opportunity to thank Garry Yamashita, Michelle Isfield and Torrie Johal for their dedication to the program and for volunteering as facilitators and evaluators for the courses we have offered.

Respectfully,

Allan Sattin
NCCP Chair

Appendix A

Judo Alberta Committee Performance Measures

Judo Alberta Committee Performance Measures

	10/11 Target	10/11 Actual	11/12 Target
Women's Committee			
Number of participants at girls' sleepover and training camp	60	45	40
To participate in a go-girl program throughout the province	1	1	1
Female judoka banner			1

Grading Committee			
Number of Black belt gradings	2	2	2
Number of kata teams placing 5 th or higher at senior nationals	3	1	2
Number of total participants at kata clinics	30	40	40
To distribute NGB syllabus to members	yes	no	yes
Number of kata clinics			2

Referee Committee			
Referee committee meetings	2	2	2
Number of active refs in Alberta	30	21	30
Number of candidates evaluated for provincial referee certification	6	7	6
Number of candidates evaluated for National Referee Certification	2	5	2
Number of Candidates evaluated for International Referee certification	0	1	0
Number of participants at Introductory Ref Clinic	20	?	20
Number of referees eligible for refereeing at Jr Nationals	12	12	12
Number of referees eligible for refereeing at Sr Nationals	9	7	9
Number or Participants at Western Referee Seminar	60	?	60

NCCP Committee			
Number of participants at NCCP courses	20	30	20
Offer Dojo instructor level Course	1	1	1
Certify another learning course facilitator	1	2	1
Offer Dojo assistant level Course	2	1	2

Technical Committee			
Number of Video Requests	30	?	20
Provincial Medal accountability	yes	yes	yes
Publish new provincial sanction policy			yes

	10/11 Target	10/11 Actual	11/12 Target
Regional Council			
Alberta Winter Games (play off / Participation)		150	
AWG zone team capacity		75%	

Executive Committee			
membership turnover 1 year	35%	42%	35%
inform zone rep of roles and responsibilities	8	8	8
number of job descriptions reviewed	3	9	3
number of operations policies reviewed	3	2	3
Board of Director Meetings	1	1	1
Executive Meetings	4	2	3
Number of Communications Issued	4	0	6
Number of attendees at BofG			12

Coaching Committee			
Number of Alberta medalists at Sr Nationals	6	11	6
Number of Alberta medalists at Jr Nationals	14	7	10
Number of participants at Junior and Senior Training Camps	40-45	35 (avg)	40
Number of Funded High Performance athletes	10	7	7
Coaching for major out of Province Tournaments	6	10	5
Utilizing Sport Psychology and Nutritionists	yes	yes (~4)	
Talent ID (tournament / Club Visit)	8	10	8
Participate in inter-provincial events	3	7	6
Canada Winter Game exposure events	7	6	0
Identify potential coaching apprentice	0	1	

Appendix B
Eligible Voting Members

Judo Alberta Eligible Voting Members

According to the Alberta Kodokan Black Belt Association revised by-laws dated 11.13.2010,

II.1.b. – Regular Membership

Any person being of the full age of 18 years, or, holding a Black Belt Degree recognized as such by the Canadian Kodokan Black Belt Association (Judo Canada), may be eligible for Regular Membership and upon acceptance of the application for membership and upon payment of the annual fee , shall become a Regular Member of the Association and shall continue to be a regular member until he resigns or ceases to be a member in accordance with the provisions of these by-laws.

IV.9 – Voting

Each Regular Member and Life Member of the Association shall at all meetings of the Association be entitled to One (1) Vote and may vote by proxy. Where there is voting by proxy, the proxy shall produce and deposit with the Secretary, in the approved form, sufficient appointment in writing from his appointer or appointers. No member shall be entitled, either in person or by proxy, to vote at meetings of the Association unless he has paid all dues and fees if any, then payable by him to the Association.

Appendix C

Bylaws of the Alberta Kodokan Black Belt Association

Approved on November 13, 2010

THE ALBERTA KODOKAN BLACK BELT ASSOCIATION
BY-LAWS

THE ALBERTA KODOKAN BLACK BELT ASSOCIATION (hereinafter referred to as "the Association") enacts that the existing By-laws of the Association, as amended, are rescinded and the following substituted in their place and stead:

I. OFFICES

SECTION 1. PRINCIPAL OFFICE The principal office of the Association, being the address to which communications and notices may be sent, and at which all process may be served, shall be at such place in the Province of Alberta, as the Executive may, from time to time, designate.

II. MEMBERSHIP

SECTION 1. CLASSES OF MEMBERSHIP There shall be four classes of membership in the Association, namely honorary Membership, Regular Membership, Associate Membership, and Life Membership.

a. HONOURARY MEMBERSHIP

Such non judoka as the Association may from time to time appoint shall be entitled to be Honourary Members of the Association and as such shall be entitled to all rights, and privileges of Regular Members, save that they are not to be entitled to vote at, nor shall they be entitled to notice of, but they shall be entitled to attend meetings of the members of the Association. They shall not be required to pay any membership fees or dues.

b. REGULAR MEMBERSHIP

Any person being of the full age of 18 years, or, holding a Black Belt Degree recognized as such by the Canadian Kodokan Black Belt Association (Judo Canada), may be eligible for Regular Membership and upon acceptance of the application for membership and upon payment of the annual fee, shall become a Regular Member of the Association and shall continue to be a regular member until he resigns or ceases to be a member in accordance with the provisions of these by-laws.

c. ASSOCIATE MEMBERSHIP

Any person studying or practising Judo and not qualifying for Regular Membership, and upon acceptance of the application for membership and payment of the annual fee, shall become an Associate Member of the Association and shall continue to be an Associate Member until he resigns or ceases to be such a member in accordance with the provisions of these by-laws, or until he qualifies for regular membership when he will be immediately granted regular membership rights and privileges. Associate Members shall not be entitled to vote at nor shall they be entitled to notice of, but they shall be entitled to attend meetings of the members of the Association.

d. LIFE MEMBERSHIP

Such Regular or Associate members, as the Regular Members of the Association may from time to time appoint, may be appointed Life Members of the Association and as such shall be entitled to all rights and privileges of Regular Members. They shall not be required to pay any membership fees or dues.

SECTION 2. ELIGIBILITY FOR MEMBERSHIP Any person:

i ordinarily resident in Alberta, and

ii being of good character

may be eligible for membership.

SECTION 3. APPLICATION FOR MEMBERSHIP Any person may make an application for membership in the form(s) prescribed by the Executive for that purpose. An applicant shall become a member of the Association upon approval of his application by the Executive and payment in advance of the fee for one year. The means used to identify any member of the Association may be approved by the Executive and may be changed or modified as the Executive sees fit.

SECTION 4. CONDUCT SUFFICIENT FOR SUSPENSION Any member of the Association:

- a. Who fails to pay any indebtedness (other than fees) to the Association within 60 days from the date when due; or
- b. Whose conduct is considered by the Disciplinary Committee as prejudicial to the best interests of the Association or injurious to its character and reputation; or
- c. Participates in a tournament, clinic or other display that he has been advised is not approved the by Association, after receiving notice to that effect from the Association; or
- d. Practices in a club, in the Province of Alberta, that he has been advised by the Association, is not registered under these by-laws; or
- e. Has been suspended, disciplined or expelled by Judo Canada or other recognized Judo governing body;

shall be notified in writing to this effect via registered mail, addressed to his address appearing on the books and records of the Association. The person concerned shall be suspended or expelled from membership only after a noticed hearing. The Disciplinary Committee shall at such noticed hearing duly consider the charges made against such person and any oral or written material presented to it by the person whose suspension is being considered. At the conclusion of

the hearing the Disciplinary Committee may, by the affirmative vote of not less than three-quarters of those present, either:

- i Suspend the member for a definite period of time;
- ii Suspend until the suspension is terminated by the Disciplinary Committee;
- iii Expel the person from the Association, thereby terminating his status as a member of the Association.

If the Disciplinary Committee does not impose any of the sanctions mentioned above, the person shall, at the termination of the meeting at which his hearing was held, be restored to full status.

If the Disciplinary Committee imposes sanctions under "ii" above, the said Committee shall specify the period for review. The suspension shall continue until such time as the suspended party applies to the Disciplinary Committee as a candidate for reinstatement, after the period for review, and, if accepted as such, a candidate shall comply with the terms and conditions for reinstatement as may be specified by the Disciplinary Committee.

A member suspended shall forfeit all rights and privileges of a member and shall only be eligible for re-admission or re-instatement as a member upon such terms as the Disciplinary Committee shall determine.

A member who has been expelled shall forfeit all rights and privileges, and shall not be eligible for re-admission or reinstatement.

SECTION 5. DISCIPLINARY COMMITTEE All matters relating to conduct sufficient for suspension shall be managed by a Disciplinary Committee consisting of one regular member from each of the eight Sport Alberta Zones with at least one club registered under these by-laws, who may, exercise all such powers and do all such acts and things as necessary.

a. Appointment to Office:

The Regular Members shall be appointed by the Executive on January 1 in each year or so soon thereafter as is practical.

b. Meetings of the Disciplinary Committee:

The Disciplinary Committee shall meet as the need arises, or at the call of the President or the Executive.

c. Decision of the Disciplinary Committee:

Any decision of the Disciplinary Committee shall be reduced to writing and forwarded to the person concerned to his address appearing on the books and records of the Association.

d. Interim measures

The Executive Committee may impose interim measures pending a meeting of the Disciplinary Committee, if the Executive Committee is of the view that the imposition of such measures is in the best interests of the members of the Association. Interim measures are not suspension, and may take different forms, including but not limited to the imposition of conditions upon continued participation of a member in the activities or work of the Association and/or member clubs.

SECTION 6. APPEAL An appeal lies to the Executive from a decision of the Disciplinary Committee. The appeal must be in writing, addressed to the Secretary of the Association and be filed within 20 days of the person concerned being notified of the decision of the Disciplinary Committee. The decision of the Executive in such matters shall be final.

SECTION 7. WITHDRAWAL FROM MEMBERSHIP Any member wishing to withdraw from membership may do so upon notice in writing to the Executive Committee through the Secretary.

III. FEES

SECTION 1. ANNUAL FEES Annual fees shall be due and payable by Regular and Associate Members in each year on such date and in such amounts as may be set by the Executive Committee from time to time.

SECTION 2. ARREARS Any member who has failed to pay his fees within 60 days from the date due shall stand suspended from membership and shall not be entitled to the rights and privileges of membership until all arrears of fees are paid, unless the Executive shall otherwise direct.

IV. MEETINGS OF MEMBERS

SECTION 1. ANNUAL MEETING The Annual Meeting of the members of the Association shall be held at such place within the Province of Alberta, at such time and on such date as shall be determined by the Executive, provided however, that such Annual Meeting shall not be sooner than twenty days after the determination of the time, date and place of such meeting, provided always and subject to the provisions of the Societies Act. At every Annual Meeting, in addition to any other business that may be transacted, the reports of the members of the Executive, the Committees, and audited financial Statements shall be presented.

SECTION 2. GENERAL MEETINGS Except where the Societies Act otherwise provides, or the law otherwise requires, the members may consider and transact any business either special or general without any notice thereof at any meeting of the members.

SECTION 3. SPECIAL MEETINGS Meetings of the members may be called by the Executive or the President of the Association, or meetings shall be called upon the written request of one-tenth of the total number of Regular Members of the Association.

SECTION 4. PERSONS ENTITLED TO BE PRESENT All members of the Association are entitled to attend meetings of the Association. Any other persons may be admitted only upon the invitation of the Chairman of the meeting or with the consent of the meeting.

SECTION 5. NOTICES Notice of all meetings of members unless waived in writing shall be given at least twenty one (21) days before but not more than forty days before the meeting to each Regular and Life member by mail addressed to his address appearing on the records of the Association. Notices of all meetings of members shall state the purpose or purposes for which the meeting is called and the time and place where it is to be held.

SECTION 6. ERROR OR OMISSION IN NOTICE No error or omission in giving notice of any annual general meeting, general meeting, or special meeting, or any such adjourned meeting shall invalidate such meeting or make void any proceedings taken or had thereat.

SECTION 7. ADJOURNMENT Any meetings of the Association or of the Executive Committee may be adjourned to any time and from time to time and such business may be transacted at such adjourned meeting as might have been transacted at the original meeting from which such adjournment took place. No notice shall be required of any such adjournment. Such adjournment may be made notwithstanding that no quorum is present.

SECTION 8. QUORUM One-fifth of the total number of Regular Members in the Association either present in person or by proxy at any meeting of the Association, shall constitute a quorum and in the event that no such quorum is present, the meeting shall stand adjourned to a time and place determined by the President, and the quorum at any such adjourned meeting shall be those members who shall be present in person or by proxy at such adjourned meeting.

SECTION 9. VOTING Each Regular Member and Life Member of the Association shall at all meetings of the Association be entitled to One (1) Vote and may vote by proxy. Where there is voting by proxy, the proxy shall produce and deposit with the Secretary, in the approved form, sufficient appointment in writing from his appointer or appointers. No member shall be entitled, either in person or by proxy, to vote at meetings of the Association unless he has paid all dues and fees if any, then payable by him to the Association.

V. GRADING AND PROMOTION

SECTION 1. DAN PROMOTIONS All matters and powers related to the promotion of members from Ikkyu to and within Dan Rank shall be vested in a Grading Committee, and members of the Association shall be so graded in accordance with the general accepted standards in Canadian Judo. The requirements for promotion to and within Dan Rank may be reviewed by the Executive.

SECTION 2. KYU PROMOTIONS All matters and powers related to the promotion of Members up to and including the rank of Ikkyu shall be awarded only by at least one Black Belt Regular Member of the Association certified at Level 2 under the National Coaching Certification Program or equivalent certification under the CBET Program. Members shall be promoted in accordance with the general accepted standards in

Canadian Judo.

SECTION 3. REGISTRATION OF PROMOTIONS All promotions shall forthwith be recorded in the forms prescribed and sent to the Registrar of the Association with the registration fee.

SECTION 4. BELT COLOURS The colour of belt to be worn by any member shall conform to that standard generally in use in Canada.

VI. OFFICERS

SECTION 1. TITLE AND QUALIFICATIONS The affairs and operations of the Association shall be managed by an Executive Committee consisting of a President, a Vice President Administration, a Vice President Finance, a Secretary, a Treasurer, a Registrar, an Athlete's Representative, a Women's Representative and the Chair of the Regional Council and such officers as the regular members may from time to time determine. Any person may hold more than one office.

SECTION 2. REMOVAL AND RESIGNATION Any officer may be removed with just cause by the Regular Membership at any meeting thereof. Any officer may resign at any time by giving written reasonable notice to the Executive and Regular Membership of the Association. Any resignation shall take effect at the date of the receipt of such notice or any other later time specified therein and unless otherwise specified the acceptance of any such resignation shall not be necessary to make it effective.

SECTION 3. DUTIES OF THE PRESIDENT The President shall be the Chief Executive Officer of the Association and ex officio a member of each committee. He shall, when present, preside at all meeting of the Association. The President, together with the Secretary or other officer appointed by the Regular Membership for the purpose shall sign all resolutions. The President will be the official representative of the Association at all meetings of Judo Canada, and submit the necessary proposals of the Association to Judo Canada. He shall perform such duties as may from time to time be determined by the Executive

SECTION 4. DUTIES OF THE VICE PRESIDENT - ADMINISTRATION The Vice President ~ Administration of the Association shall perform all duties performed by the President in the absence of the said President and other duties as assigned by the Executive.

SECTION 5. DUTIES OF THE VICE PRESIDENT – FINANCE The Vice President Finance of the Association shall be responsible for the financial planning of the Association and be responsible for the organizing and obtaining of the grants available to the Association. He shall also perform such other duties as may from time to time be determined by the Executive.

SECTION 6. DUTIES OF THE SECRETARY The Secretary shall attend meetings of the Association and record all facts and minutes of all proceedings in the books kept for that purpose. He shall give all notices required to be given to members and to directors. He shall be the custodian of all books, papers, records, correspondence, contracts, and other documents

belonging to the Association. He shall perform such other duties as may from time to time be determined by the Executive.

SECTION 7. DUTIES OF THE TREASURER The Treasurer shall keep a full and accurate account of all receipts and disbursements of the Association in proper books of account and shall deposit all money or other valuable effects in the name and to the credit of the Association in such bank or banks as may from time to time be designated by the Executive. He shall disburse the funds of the Association under the direction of the Executive taking proper vouchers and shall render to the Executive at the regular meetings thereof or whenever required of him an account of all his transactions as Treasurer and of the financial position of the Association. He shall also perform such other duties as may from time to time be determined by the Executive.

SECTION 8. DUTIES OF THE REGISTRAR The Registrar shall be generally charged with the keeping of a register of members, a record of promotions, and any and all tournament records. He shall also perform such other duties as may, from time to time, be determined by the Executive.

SECTION 9. DUTIES OF THE ATHLETE'S REPRESENTATIVE To represent the interests of all provincial team members.

SECTION 10. DUTIES OF THE WOMEN'S REPRESENTATIVE To represent the interests of female members of the Association. To provide leadership, direction and strategic advice regarding the participation and development of female members. To design and recommend programs specific to the needs of female members.

SECTION 11. TERM OF OFFICE All officers of the Association shall be elected at an Annual Meeting and shall hold office for a term of two years. No officer may hold the same office for more than three consecutive terms. When an officer resigns, or is unable to carry out his duties before the expiry of his term the Executive may appoint a member to replace the resigning or disabled officer and such replacing officer shall hold office until the expiry of the current term.

Election of officers shall be in alternate years with the positions of President, Vice President - Administration, Secretary, Treasurer, and Regional Chair in one year followed by the positions for Vice President of Finance, Registrar, Athlete's Representative and Women's Representative the next year.

SECTION 12. ELECTION OF DIRECTOR, PRAIRIE REGION Upon the Association becoming eligible to have one of its regular members become the Director representing the Prairie Region to Judo Canada, an election for the position of Director, Prairie Region shall be held at the Annual Meeting immediately prior to the Meeting of Judo Canada where such person is to be confirmed.

VII. REGIONAL COUNCIL

SECTION 1. There shall be a Regional Council consisting of eight members of the Association representing the eight sporting zones in the Province of Alberta established by the Alberta Sports Recreation Parks and Wildlife Foundation or its successor.

SECTION 2. Nomination for the Position of Zone Representative

Each club will choose a name from their Club Membership to be forwarded to the current Regional Council Chair for consideration as possible zone rep. If more than 2 names are forwarded in a zone, the current regional councillor will at his discretion pick 2 names from his zone. When all the names have been forwarded to Judo Alberta, the appointment of the new Regional Councillor will be done by the Executive of Judo Alberta at their discretion.

SECTION 3. POWERS AND DUTIES OF THE REGIONAL COUNCIL

- a. To plan, sponsor and co-ordinate Judo events in their respective zones subject to the approval of the Executive of the Association.
- b. To act as liaison between the general membership and club membership in each zone and the Executive.
- c. To advise the Executive on funding and general programs.
- d. The Regional Council shall keep minutes of its meetings and provide a copy to the Secretary.
- e. The Regional Council shall meet at least once in each year.

VIII COMMITTEES

SECTION 1. ADVISORY COMMITTEE There shall be an advisory committee consisting of the members of the Executive, the members of the Regional Council, and all committee chairs, which shall meet at least once in each year to review past plans and results, formulate budgets and plans for the coming year and any future years as deemed necessary.

SECTION 2. OTHER COMMITTEES There shall be a Grading Committee, a Technical Committee, a Referees Committee, a Women's Committee, a NCCP Committee and a Coaches Committee. The Chairman of each Committee and the Head Coach shall be appointed by the President. Each such appointed person shall provide a list of committee or staff members to the Executive for approval.

The Executive or the Annual Meeting may establish such additional committees as they deem necessary from time to time. The purpose, duties, membership and other terms of such committees shall be fully set out in the Minutes of the Meeting bringing the committee into existence and such committee shall continue to exist until dissolved by a meeting of the Executive or the Annual Meeting.

All committee members shall hold office for a term of two years.

All committees shall keep minutes of their meetings and provide a copy to the Secretary.

IX. MISCELLANEOUS

SECTION 1. RENUMERATION OF OFFICERS AND MEMBERS No officer or member of the Association shall receive any compensation for any services rendered as an officer or member unless the same shall first have been approved by a meeting of the members of the Association. Without restricting the generality of the foregoing, the Regular Membership of the Association may from time to time allocate funds to an officer or member of the Association to reimburse them for out of pocket expenses while carrying out the official business of the Association.

SECTION 2. AUDIT AND BOOKS OF ACCOUNT The books, accounts and records of the Association shall be audited at least once each year by a duly qualified accountant or by two members of the Association appointed for that purpose by the Executive at the Annual Meeting. A complete and proper statement of the standing of the books of the previous year shall be submitted by the Treasurer to the Annual Meeting.

The books and records of the Association may be inspected by any member of the Association at the Annual Meeting provided for herein, or at any time upon giving reasonable notice and arranging a time satisfactory to the officer or officers having charge of the same. Each member of the Executive shall at all times have access to such books and records.

SECTION 3. BORROWING POWERS For the purpose of carrying out its Objects, the Association may borrow or raise or secure the payment of money in such manner as it thinks fit and in particular by the issue of debentures, but this power shall be exercised only under the authority of the Association and in no case shall debentures be issued without the sanction of an extraordinary resolution of the Association.

SECTION 4. AMENDMENT These By-laws may be rescinded, altered or added to by a special resolution passed by a majority of not less than three-quarters of the Regular Members as are present in person or by proxy at a general meeting of which written notice specifying the intention to propose the resolution as a Special Resolution has been duly given.

SECTION 5. INTERPRETATION In these By-laws, unless the context otherwise requires, words importing the singular number or the masculine gender shall include the plural number or the feminine gender as the case may be, and vice versa, and the references to persons shall include firms and corporations. Wherever reference is made to any statute or section thereof, such reference shall be deemed to apply to any amendment to the said statute or section as the case may be. When construing the by-laws reference shall be made to the Societies Act and words and expressions used in the by-laws shall, so far as the context does not otherwise require, have the same meaning as would be the case when used in the Societies Act.

SECTION 6. CLUBS Any members of the Association forming themselves into a club for the purpose of practising the sport of Kodokan Judo must have the club registered with the Association and the Association may levy a fee for such registration.

A club must have a Regular Member(s) of the Association as the person(s) responsible for the teaching of the sport of Kodokan Judo.

All members of the Association must, when practising within the Province of Alberta, practice only in a club registered under these by-laws.

SECTION 7. REGIONAL ACTIVITIES Any member clubs wishing to form a regional body and registering that regional body annually with the Association, may do so on completing an application for recognition. The Association may levy a fee for such registration. The clubs forming the regional body must be individually registered with the Association under Section 6.

SECTION 8. CUSTODY AND USE OF SEAL The Executive may adopt a seal which shall be the common seal of the Association.

The common seal of the Association shall be under the control of the Executive and the responsibility for its custody and use from time to time shall be determined by the Executive.

X. DISSOLUTION

Upon dissolution of the Association, and after payment of all debts and liabilities, its remaining properties and assets shall be distributed to any recognized Canadian amateur athletic association or to any recognized charitable organization.

XI. RULES, REGULATIONS, POLICIES

The Executive Committee may prescribe rules, regulations and policies not inconsistent with these by-laws relating to the Associations activities.

Appendix D
Voting Proxy Form



PROXY

NAME: _____

YEAR OF BIRTH: _____

ADDRESS: _____

CITY: _____

I, (please print) _____, a paid member who is 18 and older or a yudansha, and in good standing of the Alberta Kodokan Black Belt Association (also known as Judo Alberta), hereby appoint _____ as my proxy to vote for me on my behalf at the Annual General Meeting of the members of the Association to be held in Fort Saskatchewan, Alberta on the 5th day of November, 2011, and at any adjournment thereof.

Dated this _____ day of _____, 2011.

(Signature)

Rank
