

Alberta Winter Games

SPORT OPERATIONS GENERAL TIMELINE

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| June 2010 | <ul style="list-style-type: none"> • Applications to Provincial Sport Associations to participate in the 2012 Alberta Games |
| September 16, 2010 | <ul style="list-style-type: none"> • Deadline for Sport Applications |
| December 2010 | <ul style="list-style-type: none"> • Update to Alberta Games Host Community regarding sports to be included • Approved AB Games sport receive letter and 1st draft of technical package – Deadline February 16, 2011 |
| December 2010/
January 2011 | <ul style="list-style-type: none"> • Sport Liaison Meeting #1 with Provincial Sport Coordinator <ul style="list-style-type: none"> Review first draft of technical packages with PSA Provide PSA with an AB Games Package which includes the following documents: <ul style="list-style-type: none"> <i>Sport Planning Checklist (Medal Count, Schedule, T.O #'s)</i> <i>Zone Development Funding Application</i> <i>Zone Sizing Chart</i> <i>Zone Coach List & Zone Representative List</i> <i>Playoff Information Request</i> • Time-In meetings held with host community Sport Chairs |
| February 16, 2011 | <ul style="list-style-type: none"> • Deadline for input into technical package |
| February / March 2011 | <ul style="list-style-type: none"> • Sport Planning Meetings in Host Community with Sport Chairs, Provincial Sport Coordinators & Venue Managers • Circulate final draft of technical package to provincial sport associations (March) |
| April 27, 2011 | <ul style="list-style-type: none"> • Deadline for the following : <ul style="list-style-type: none"> Final draft of technical package with PSA Board approval Sport Planning Checklist Zone Development Funding Application Zone Representative List Sizing Chart |
| September 9, 2011 | <ul style="list-style-type: none"> • Deadline to name coaches • Deadline Playoff information |
| September 2011 | <ul style="list-style-type: none"> • Technical Packages (Sport Information Book), posters & zone playoff information & registration information distributed |
| September/October 2011 | <ul style="list-style-type: none"> • Sport Liaison Meeting #2 with Provincial Sport Coordinators, PSO staff (re: Registration package & process for athletes, coaches, chaperones & technical officials) • Conference Call with Provincial Sport Coordinator, Zone Sport Representatives & Sport Liaison |

- November 2011 – January 2012
 - Zone Playoffs, Qualifications or Selections
- December 2011
 - Time-Out Meetings with Host community Sport Chairs
- January 10, 2012
 - Games Registration & Fill Deadline for all Athletes, Coaches, Chaperones & Technical Officials (including on-line entry)
- January 2012
 - Coaches Orientation meetings held in each Alberta zone
 - Distribute PSA Games Evaluation report
- February 9 – 12, 2012
 - Day 1 – Arrival, Ceremonies, Sport Technical Meeting
 - Day 2 –Sport Competitions (Full Day)
 - Day 3 –Sport Competitions (Full Day – note: social functions)
 - Day 4 –Sport Competitions (Morning) - afternoon departure
- March 2012
 - Sport Liaison debriefing (Meeting #3) with Provincial Sport Coordinator – review Games evaluation & discuss recommendations for future Games involvement
 - Invoice Provincial Sport Associations for ASRPWF participation administrative fee (\$40 per athlete as of 2010 Games)