

## REGISTRATION 2009-2010 HELP FILE

You have received a Microsoft Excel spreadsheet to help you register your members for the 2009-2010 season.

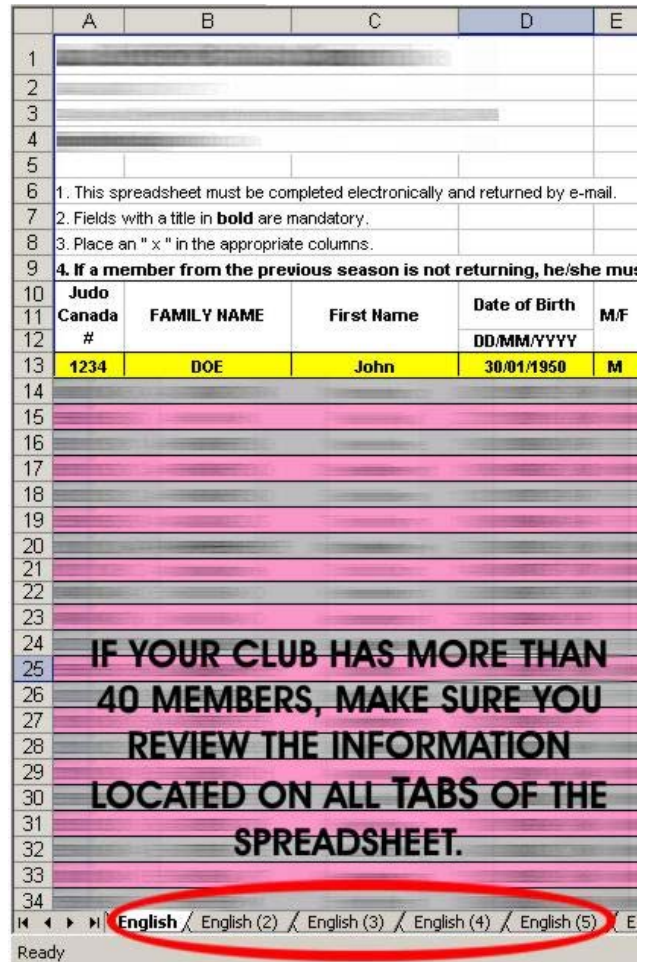
On this spreadsheet, you will find some information on the members from last season.

- Verify that the information is accurate.
- Complete the information that's missing.
- Columns with **BOLD** titles are mandatory. Memberships that fail to include this information **will not be processed.**
- Delete anyone who is not returning this season.

\*Some large clubs will have multiple tabs in their spreadsheet.

For new members, please input their information in the appropriate fields.

Place an « x » in the columns to identify a member's status and age division.



The amounts will be calculated automatically based on this year's rates.

You can also include the Club fee in the spreadsheet by placing an « x » in the field at the top.

J	K	L	M	N	O	P	Q	R	S	T	U
N LOCATED ON ALL THE											
			<b>DATE</b>			<b>ZONE</b>			<b>CLUB CODE</b>		
									CLUB REGISTRATION FEE IS \$50.00		
									Mark an "x" here to include the club fee in this form	<b>x</b>	
Phone #	Address	City	Postal Code	<b>Mudansha (x)</b>							
				<b>U7</b>	<b>U9</b>	<b>U11</b>	<b>U13</b>	<b>U15</b>	<b>U17</b>	<b>U20</b>	<b>20 +</b>
				\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$50.00	\$50.00	\$50.00

Please submit all your registrations by e-mail using this spreadsheet.

**DO NOT make modifications to the formatting.**

Keep a copy of the file for your records.

**Here are two tables that will help you to fill out your membership registration :**

### **Age divisions**

U7	31/12/2010	01/01/2004
U9	31/12/2003	01/01/2002
U11	31/12/2001	01/01/2000
U13	31/12/1999	01/01/1998
U15	31/12/1997	01/01/1996
U17	31/12/1995	01/01/1994
U20	31/12/1993	01/01/1991
20 +	31/12/1990	and earlier

### **Rank list**

6K	White
6K+	White & Yellow
5K	Yellow
5K+	Yellow & Orange
4K	Orange
4K+	Orange & Green
3K	Green
3K+	Green & Blue
2K	Blue
2K+	Blue & Brown
1K	Brown
1D	Shodan
2D	Nidan
3D	Sandan
4D	Yondan
5D	Godan
6D	Rokudan
7D	Shichidan
8D	Hachidan
9D	Kudan