



**judo  
alberta**  
THE ALBERTA KODOKAN BLACK BELT ASSOCIATION

Judo Alberta – The Alberta Kodokan Black Belt Association  
11759 Groat Road NW  
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Office: (780) 427-8379  
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[www.judoalberta.com](http://www.judoalberta.com)

Name of the Committee  
Job Description



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Policy Number  
# 7-08

**POSITION TITLE:      ATHLETE'S REPRESENTATIVE**

#### PRIMARY FUNCTION

1. As a member of the Executive Committee, determines the direction of present and future programs through a constant review of program objectives, results, and accomplishments.
2. As an elected member of Judo Alberta, represents the membership in meeting the first primary function.
3. Represents the athletes of the junior, senior and masters provincial teams.

#### GENERAL RESPONSIBILITIES AND DUTIES

1. Participate in Executive Committee meetings, usually held from 4 to 5 times a year in person or via teleconference.
2. Attend the Annual General Meeting, usually held in October. Present a report on accomplishments of the position for the year. Written and signed copy of report is to be given to the Executive Director for inclusion in the Annual Report.
3. Attend Board of Directors Meeting, usually held in August, for the purpose of determining the next year's objectives, programs, and budget.
4. Attend any Committee meeting if requested, as per Judo Alberta by-laws.

#### INTERNAL CONTACTS AND RELATIONSHIPS

1. As a member of the Executive Committee, participates in Executive meetings and has a vote on Executive motions.
2. As a Director of Judo Alberta, attends Directors' meeting and has a vote on Directors' motions.





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3. This position is elected by current senior and junior provincial team members at the October Training Camp. All athletes who were members of the Senior Provincial Team, the Junior Provincial Team and Masters Provincial Team from the year prior to the election will be eligible to vote. The voting process will be managed by the Provincial Head Coach or designate, but all voting will be coordinated through the Judo Alberta office under the scrutiny of the Executive Director (or a designate appointed by the President). All voting could be at the Training Camp or by email to the Judo Alberta office for the Executive Director to tally.
4. The position is for two years. If the executive member resigns before the term is over, the team members may appoint a replacement for the remainder of the term.
5. Represents the concerns of Provincial Team Athletes to the Executive Committee of Judo Alberta
6. Communicates and explains Executive Committee and coaching decisions to the Provincial Team Athletes.
7. Provides liaison between the athletes and Executive Committee.
8. Acts as negotiator/facilitator between Provincial Team athletes and Judo Alberta in conflict situations.
9. Participates to the advancement of our sport, at the domestic and high performance level, in a constructive manner.

#### AUTHORITY AND EXPENDITURE LIMITS

1. Makes decisions as a member of the Executive or as a member of the Directors. Does not make unilateral decisions involving the rest of Judo Alberta.
2. Spending on Executive matters limited to authorized travel to and from meetings, expenses when attending meetings, stationary, postage and phone calls.

#### KNOWLEDGE AND QUALIFICATIONS FOR POSITION

1. Knowledge of the sport of Judo.
2. Must be a current member of Judo Alberta.
3. Must have been a member of the Judo Alberta Senior Team in the year prior to the election.
4. Be a minimum of 18 years of age at the time of the election.
5. Must be willing to serve the two year term.
6. Leadership and role-modeling qualities required.





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7. Must be willing to travel to meetings, tournaments and training camps around Alberta.

